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## ALLC Bulletin & ALLC Journal: retro-digitization of the early communications of the ALLC (1973-1985) – Phase 1.

### 1. Title of the project

#### 1.1. Complete title:

ALLC Bulletin & ALLC Journal: retro-digitization of the early communications of the ALLC (1973-1985) – Phase 1

#### 1.2. Short title

ALLC/Digi

### 2. Duration of the project

3 months (2009)

### 3. Budget

Total budget: 10,560 – 12.540 EUR

### 4. Project proposers and project leaders

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## **5. Description of the overall project and its methodology**

### *5.1. General description of the larger project*

This proposal for funding aims at generating resources for the digitization of the complete runs of the *ALLC Bulletin* that was published from 1973 to 1985 and the *ALLC Journal* that was published from 1980 to 1985. This digitization constitutes the first phase of a larger project that aims at providing the community with on-line access to the digitized versions.

The aims of ALLC/DIGI are:

- Digitization of the complete back runs of *ALLC Bulletin* and *ALLC Journal* in searchable and facsimile format.
- Creation and development of search and delivery interface to the digitized collection.
- Documentation of the methodology, workflow and findings of the project in a project report.

The deliverables of the project are:

- On-line searchable and printable facsimile versions of *ALLC Bulletin* and *ALLC Journal*
- Search interface to the collection
- A project report which could be published in the project reports section of LLC, and on the ALLC website

ALLC/DIGI is split into three phases:

1. Digitization of collection
2. Development of interface
3. User testing and evaluation

Phase 1 is subject of this project proposal.

### *5.2. Phase 1: Digitization of collection*

Anticipating the use that will be made of the digitized collection through the interface developed in phase 2 of the larger project, there are two plausible scenario's for the digitization::

1. OCR/keying 99.99% accurate + PDF
2. OCR/keying 99% accurate + structural TEI markup + PDF

Each scenario of course comes with it's own cost structure.

The totals of the corpus are as follows (see addendum for details):

- Pages: 3,303
- Words: 2,394,985
- Characters: 12,214,423.5

This phase will be outsourced and managed by Edward Vanhoutte. The management tasks will include:

- negotiation of final price with outsourcing company
- development of digitization guidelines
- preparation of the materials to be digitized
- selection of sample for digitization
- evaluation of digitized sample
- contact with the outsourcing company
- quality control

### 5.3. Location of the project and available infrastructure

This digitization phase will be located at the Centre for Scholarly Editing and Document Studies (CTB) of the Royal Academy of Dutch Language and Literature, Koningstraat 18, b-9000 Gent, Belgium.

### 6. Time table:

This phase of the project must be completed within a period of three months in 2009.

### 7.1. Budget (in EUR) Scenario 1

	Expense	Income
OCR/keying 99.99% accurate + PDF	8900	
Preparation materials	100	
Postal charges	400	
Face to face meetings project management	200	
Management overhead 10%	960	
<b>ALLC Project Support Programme</b>		<b>10560</b>
<b>Total</b>	<b>10560</b>	<b>10560</b>

### 7.2. Budget (in EUR) Scenario 2

	Expense	Income
OCR/keying 99.99% accurate + PDF + XML	9800	
Preparation materials	100	
Post-processing (2.5 working days)	900	
Postal charges	400	
Face to face meetings project management	200	

Management overhead 10%	1140	
<b>ALLC Project Support Programme</b>	<b>12540</b>	
<b><i>Total</i></b>	<b><i>12540</i></b>	<b><i>12540</i></b>

The quotations are approximations based on the pricing information available at the moment of writing (November 2008).

**8. Addendum: page/word/character countings**

**See ALLCpagecount.pdf**